

MINUTES OF THE REGULAR SCHOOL BOARD MEETING
School District of Mauston

DATE: Monday, June 20, 2011
TIME: 7:00 P.M.
PLACE: District Administrative Office, 510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Buss, Rogers, McIntire, Kryka, Fox, Zilisch

MEMBERS ABSENT: None

1. Board President Jim Cauley called the meeting to order at 7:02 p.m. Roll call was taken; all members were present.
2. Motion by Buss/Kryka to approve the minutes of the May 16, 2011 Regular School Board Meeting. Motion carried 7/0.
3. Motion by Rogers/McIntire to approve the minutes of the May 23, 2011 Special School Board Meeting. Following discussion, the motion carried 5/0 with two abstentions (Buss, Fox), and the minutes were approved as corrected.
4. Motion by McIntire/Kryka to approve the minutes of the Special School Board Meeting held on Wednesday, June 1, 2011. Motion carried 6/0 with one abstention (Zilisch).
5. There were no public comments.

Reports

6. Lynette Livingston, district Director of Curriculum and Instruction, presented a report on student achievement for the 2010-2011 school year (Ref. Exhibit #1/File). She included information regarding assessments used, Adequate Yearly Progress Indicators, Wisconsin trends, WKCE test results summary data, goals reflection, areas of concern and plans for the coming year. The board received Ms. Livingston's report with appreciation.
7. The board committee chairpersons had no additional information to report, other than what would be discussed under pending action. Principals and district administrators presented district and building-level updates.
8. Dr. Smolek reported on recent acts of vandalism to district property; and thanked the custodial and maintenance staff for their efforts in clean up and repairs. Superintendent Smolek updated the board on the status of the state budget, and its impact on district decisions. The board scheduled a special meeting to be held on Tuesday, June 28, 2011 at 7:00 p.m. for the purpose of discussing the development of an Employee Handbook for the 2011-2012 school year.

Pending Action

9. Motion by Rogers/Kryka to accept the resignation of Hollie Schouweiler, Mauston High School business education teacher. Following discussion, motion carried 7/0. The board expressed appreciation for Ms. Schouweiler's year of service to the district.
10. Motion by Rogers/Buss to accept the resignation of Sonja Vaughan, West Side Elementary special education teacher. Following discussion, motion carried 7/0. The board expressed appreciation for Mrs. Vaughan's three years of service to the district.
11. Motion by Rogers/Buss to approve the administrative recommendation to hire Beth Herrewig as elementary Title I Interventionist for the 2011-2012 school year. Following discussion, motion carried 7/0.
12. Motion by Rogers/Kryka to approve the administrative recommendation to hire Renee Miller as an elementary computer teacher (.45 FTE) for the 2011-2012 school year. Following discussion, motion carried 7/0.
13. Motion by Rogers/Kryka to approve the administrative recommendation to hire Ashley Juds as an elementary 4K teacher (.5 FTE) for the 2011-2012 school year. Following discussion, motion carried 7/0.
14. Motion by Rogers/Buss to approve the administrative recommendation to hire Samantha Richardson as a special education teacher at Olson Middle School (OMS) for the 2011-2012 school year. Following discussion, motion carried 7/0.

15. Motion by Rogers/Kryka to approve the administrative recommendation to hire Donna Baker as a special education teacher at Mauston High School (MHS) for the 2011-2012 school year. Following discussion, motion carried 7/0.
16. Motion by Rogers/Buss to approve the administrative recommendation to hire Lisa Dunemann as a Spanish teacher at OMS and MHS for the 2011-2012 school year. Following discussion, motion carried 7/0.
17. Motion by Rogers/Buss to approve the administrative recommendation to hire Hannah Werner as a family and consumer science teacher at OMS and MHS for the 2011-2012 school year. Following discussion, the motion carried 7/0.
18. Motion by Rogers/Kryka to approve the administrative recommendation to hire Oakley Moser IV as a mathematics teacher at MHS for the 2011-2012 school year. Following discussion, the motion carried 7/0.
19. Motion by Rogers/Buss to approve the administrative recommendation to hire Laura Koehler as a special education teacher at West Side Elementary School for the 2011-2012 school year. Following discussion, the motion carried 7/0.
20. Motion by Rogers/Kryka to approve the administrative recommendation to hire Ryan Johnson as a business education teacher at OMS and MHS for the 2011-2012 school year. Following discussion, the motion carried 7/0.
21. Policy and Personnel Committee Chairperson RJ Rogers noted that all new staff members were interviewed by committees composed of administration and staff, and have been thoroughly vetted by reference and background checks.
22. The board conducted the first reading of Policy 665 – General Fund Balance. Revisions to this policy have been recommended by the district’s financial auditors, in accordance with revisions to rule changes by the Government Accountability Standards Board (GASB).
23. The board discussed the possibility of transitioning to a “paperless” board packet. There was consensus to “pilot” this method of accessing board minutes and handouts using wireless technology devices (already owned by the district) to review at least a portion of the board packets for July and August. Dr. Smolek will work with the district technology coordinator and administrative secretary to develop the electronic packet.
24. Motion by Buss/Zilisch to accept the donation of \$1,000 from the Mile Bluff Medical Center Foundation to the Mauston High School Eagle Vision Productions Class. Following discussion, the motion carried 7/0 and the board members expressed appreciation for this generous donation.
25. Mr. Rasmussen updated the board regarding the background and process for the recommendation to purchase a Grayside campus security system (Ref. Exhibit #2/District File). Motion by Buss/Fox to approve the purchase of a Grayside campus security system from Maron Structure Technologies, pending approval of budget modifications to the COPs Grant by the Department of Justice; and at a cost of \$209,154. Following discussion, the motion carried by a roll call vote of 7/0.
26. Motion by McIntire/Fox to approve the payment of monthly vouchers in the amount of \$1,832,958.24. Motion carried 7/0.
27. Motion by Rogers/Buss to adjourn at 9:38 p.m. Motion carried 7/0, and the meeting adjourned.

Recorded by:
Melodye Jones, Recording Secretary

**MINUTES OF THE SPECIAL SCHOOL BOARD MEETING
Mauston Board of Education**

DATE: Tuesday, June 28, 2011
TIME: 6:30 P.M.
PLACE: District Administrative Office, 510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Buss, Rogers, Kryka, Fox, McIntire
MEMBERS ABSENT: Zilisch

1. Board President Jim Cauley called the meeting to order at 6:35 p.m. Roll call of members was taken; six members were present.
2. School District Business Manager Julie Lankey-Smallwood reviewed the proposed salary schedule (Ref. Exhibit #1/District File). Motion by Buss/McIntire to approve the 2011-2012 School District of Mauston Salary

Schedule, as presented, subject to modifications due to base wage negotiations. following discussion, the motion carried 6/0.

3. Motion by Buss/McIntire to accept the proposed drug plan co-pay change for all employee groups to \$5/\$10/\$25 and raise the emergency room co-pay from \$25 to \$100, effective July 1, 2011 (Ref. Exhibit #1/District File). Following discussion, the motion carried 6/0.
4. Motion by Buss/Fox to approve the proposed retirement language, as presented. Following a request for clarification of information presented, Buss/Fox withdrew the motion.
5. The board reviewed drafted items as proposed by administration for school board consideration in the development of a *School District of Mauston Employee Handbook*. The board reviewed the draft document and gave input related to the proposed grievance procedures (Ref. Exhibit #2/District File).
6. Motion by Buss/Kryka to allow employees to grieve *any item* in the Employee Handbook. In discussion, the board members clarified that properly filed grievances would relate to the fair and consistent *implementation of policies and procedures* in the Handbook, and *not* to an employee's *disagreement with procedures* established and adopted by the Board of Education. Following further discussion, a roll call vote was taken, and the motion carried 4/2. (Approved: Buss, Kryka, McIntire, Cauley; Opposed: Fox, Rogers).
7. Motion by Buss/Fox to approve the proposed retirement language for teachers and support staff, as presented (Ref. Exhibit #3/District File). Following discussion, the motion carried 6/0.
8. The board continued to review the drafted provisions for the development of the School District of Mauston Employee Handbook (Ref. Exhibit #2/District File).
9. Motion by Kryka/McIntire to adjourn at 10:08 p.m. Motion carried 6/0.

Recorded by:
Melodye Jones, Recording Secretary

MINUTES OF THE REGULAR SCHOOL BOARD MEETING Mauston Board of Education

DATE: Monday, July 18, 2011
TIME: 7:00 P.M.
PLACE: District Administrative Office, 510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Buss, Rogers, Kryka, Fox, McIntire, Zilisch
MEMBERS ABSENT: None

1. Board President Jim Cauley called the meeting to order at 7:05 p.m. Roll call of members was taken; seven members were present.
2. Motion by Buss/Fox to approve the minutes of the June 20, 2011 Regular School Board Meeting. Motion carried 7/0.
3. Motion by Buss/Kryka to approve the minutes of the June 28, 2011 Special School Board Meeting. Motion carried 6/0 with 1 abstention (Zilisch/absent).
4. The board president called for public comments. Kristin Nelson spoke to the board regarding the new salary schedule. Nick Hable addressed the board on the topic of attracting and keeping teachers. Jack Hammer spoke to the board about the possibility of staff input into the new employee handbook. Marianne Cherny addressed the board concerning the handbook, the salary schedule, and respect for all individuals.
5. **Showcase Report:** Lynette Livingston presented information about the work of a report card committee, and the proposal to move the district toward using a more standards-based report card at the elementary levels.
6. **Reports:** District administrators gave building and department updates. Superintendent Smolek reported to the board regarding upcoming board and district meetings. He noted that the employee handbook is in progress, and that the board will make it available to staff as soon as possible.

Pending Action:

7. Motion by Rogers/Kryka to accept the resignation of Tiara DeLapp as pool director for the Mauston School District, effective September 1, 2011. Motion carried 7/0.
8. Motion by Rogers/Buss to approve the teaching contract for Emily Seigworth to teach four-year-old kindergarten (1/2 time) at West Side Elementary School. Motion carried 7/0.

9. Motion by Rogers/Kryka to approve the teaching contract for Michael Borreson to teach Technology Education at Mauston High School. Motion carried 7/0.
10. Motion by Rogers/Kryka to approve the employment contract for Kelly Jossart to be hired as the School District Nurse. Motion carried 7/0.
11. Motion by Rogers/Buss to approve the teaching contract for Lorraine Prindle, to be hired as a Title I Interventionist at Grayside Elementary School and Olson Middle School for the 2011-2012 school year. Motion carried 7/0.
12. Motion by Rogers/Kryka to approve the teaching contract for Abby Brueggen to teach Spanish at Olson Middle School and Mauston High School. Motion carried 7/0.
13. Motion by Buss/McIntire to authorize the superintendent to approve late summer contracts as needed. Motion carried 7/0.
14. Motion by Rogers/Buss to waive the third reading of Board Policy 665 – General Fund Balance, and approve the policy as presented. Following discussion, the motion carried 7/0.
15. The Board conducted the first reading of proposed Board Policy 731.2 – Use of Electronic Surveillance in Public Areas of School Buildings.
16. Motion by McIntire/Fox to approve a request from Rob Demeuse, District Technology Coordinator, to secure a loan from the Bank of Mauston for \$49,000.00 to cover part of the cost of equipment for technology upgrades and camera installation. Funds from the COPS Grant will be used to pay the remainder of the purchase price. The loan will be repaid from technology budget funds over a two-year period. Following discussion, the motion carried 7/0.
17. Mauston High School Principal Ron Rasmussen reviewed proposed changes to the 2011-2012 MHS Co-Curricular Code. Motion by Buss/McIntire to approve the proposed revisions. Following discussion, the motion carried 7/0.
18. Motion by McIntire/Fox to approve the amendments to the iLEAD Charter School Contract for the 2011-2012 school year, as presented by Lynette Livingston (Ref. Item D, District File). Following discussion, the motion carried 7/0.
19. Motion by McIntire/Buss to approve the administrator's recommendation to appoint Lynette Livingston as administrator of the iLEAD Charter School. Following discussion, the motion carried 7/0.
20. The board set the date for a special school board meeting on August 2, 2011 at 7:30 p.m. to consider budget adjustments for the 2010-2011 school year; and to approve the tentative 2011-2012 school district budget for publication.
21. Motion by McIntire/Fox to approve the payment of district vouchers in the amount of \$2,178,035.87. Motion carried 7/0.
22. Motion by Fox/Zilisch to adjourn to Executive (Closed) Session pursuant to Wis. Stat. 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;" and (f) to consider "financial, medical, social or personal histories or disciplinary data of specific persons and preliminary consideration of specific personnel problems which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems." [Consider teacher request for leave of absence.] A roll call vote was taken, and the motion carried 7/0.
23. The meeting adjourned to closed session at 8:40 p.m.

Recorded by:
Melodye Jones, Recording Secretary

**MINUTES OF THE SPECIAL SCHOOL BOARD MEETING
Mauston Board of Education**

DATE: Tuesday, July 25, 2011
TIME: 6:30 P.M.
PLACE: District Administrative Office, 510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Buss, Rogers, Kryka, Fox, McIntire, Zilisch
MEMBERS ABSENT: None

1. Board President Jim Cauley called the meeting to order at 6:35 p.m. Roll call of members was taken; all members were present.
2. The board reviewed the 2011-2012 Mauston School District Employee Handbook, **as drafted** (Ref. District File/Exhibit #1).
3. Following discussion of proposed revisions, there was consensus for Dr. Smolek to update and revise the copy accordingly, and make it available to staff as a “draft” document. The board will review the revised document, and approval of the handbook will be on the agenda for the August Regular School Board Meeting.
4. Motion by Rogers/Kryka to adjourn the meeting at 9:50 p.m. Motion carried 7/0.

Recorded by:
Melodye Jones, Recording Secretary

**MINUTES OF THE SPECIAL SCHOOL BOARD MEETING
School District of Mauston**

DATE: Monday, August 2, 2011
TIME: 7:30 P.M.
PLACE: District Administrative Office
510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Kryka, Rogers, McIntire, Fox
MEMBERS ABSENT: Zilisch, Buss

1. Board President Jim Cauley called the meeting to order at 7:30 p.m. Roll call was taken; five members were present
2. Business Manager Julie Lankey-Smallwood reviewed Budget Adjustments to the 2010-2011 district budget (Ref. Exhibit #1/District File). Motion by Fox/McIntire to approve the budget adjustments as presented. Motion carried 5/0.
3. Business Manager Julie Lankey-Smallwood summarized the 2010-2011 DPI Revenue Limit worksheet and the Preliminary School District Budget for 2011-2012 (Ref. Exhibits #2 and #3, District File). The tentative mill rate for the 2011-2012 school year is projected to be \$12.43/\$1000. Motion by McIntire/Fox to approve the preliminary 2011-2012 School District Budget for Publication. Following further discussion, the motion carried 5/0.
4. Motion by Rogers/Kryka to adjourn at 8:05 p.m. Motion carried 5/0.

Recorded by:
Melodye Jones, Recording Secretary