

**MINUTES OF THE REGULAR BOARD MEETING
School District of Mauston**

DATE: Monday, September 16, 2019

TIME: 7:00 p.m.

PLACE: Mauston School District Office Board Room
510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Hines, Coughlin, Erickson, Kryka, Morris, Zilisch, and Rogers

1. Board President RJ Rogers called the meeting to order at 7:00 p.m. A roll call of members was taken; seven members were present.
2. President Rogers led those present in the Pledge of Allegiance.
3. Public Comments: None

REPORTS:

1. **Board Committee Reports** - Presented by Betty Kryka (Policy and Personnel) and Lynn Erickson (Finance).
2. **Superintendent's Report** – Superintendent Heesch reminded the Board that Friday, September 20 is the 3rd Friday Pupil Count. He said Wisconsin public school districts are required to count pupils for membership purposes, which is taken into account when determining state aid, on the 3rd Friday in September and 2nd Friday in January and report the data to DPI. The 3rd Friday Count report will be submitted on or before October 4, 2019.
3. **Facility Assessment Presentation (Miron Construction and Plunkett Rayish Architects)** – Craig Uhlenbrauck from Miron Construction, Nick Kent and Molly Cabaj from PRA presented to the Board the existing state of the District's buildings, from an infrastructure and educational space standpoint and prioritizes the needs each building has. Uhlenbrauck reviewed the timeline with the Board based on a potential referendum in November 2020. He emphasized that the report the Board received in their packets was a living document and would constantly be changing as the District starts to develop options and prioritize needs. Kent explained the process on how they assessed the facilities: by reviewing the existing plan, interviews with the administration team, meetings with building and grounds staff, a review of existing District capital maintenance planning, and then in-depth site visits and site investigation. After the maintenance items were identified, Miron and PRA assigned categories to those items: Critical, (replace within 2 years), Poor (replace within 2-4 years), Fair (replace within 4-6 years), Good (consider replacement 6-8 years), and New (plan for replacement in 8-10 years). Uhlenbrauck said Miron assigned costs to those items but those costs are based on a conceptual scope and forecasted in 2021 dollars. He told the Board not to think that they had to do those capital maintenance items right away, but that it would help them

develop options in the future. Kent discussed the educational space analysis. He gave an overview how they determine building capacity with two scenarios; Target Size Capacity, where the building is functioning optimally and Maximum Size Capacity, where a building is at the maximum student count to run effectively and efficiently. The analysis incorporates an operational efficiency based upon the grade levels that occupy each building: 90% at the elementary levels, 85% at the middle school level, and 80% at the high school level. Kent also talked about each building's space deficiencies. Both Kent and Uhlenbrauck covered needs and issues at each building. Uhlenbrauck said before Miron and PRA develop options for the Board to consider, the District should have a water delineation study done of its main campus and soon if District wants to do it before it snows. It would determine which spots the Department of Natural Resources considers wetlands and can't be touched. The cost would be about \$5,000-\$10,000 and it would be good for five years. Uhlenbrauck said it would be good to have because any change on the main campus would need that before it can move forward. Based on Board Policy 6230 – Purchasing, Superintendent Heesch will move forward with the study. The Board will have a workshop to consider the options on October 28, 2019.

Consent Agenda

Motion by Erickson/Coughlin to approve the consent agenda. Motion carried 7/0 whereby the following items were approved:

1. Minutes of the August 19, 2019 Regular Board Meeting Minutes.
2. Promissory notes for Joel Heesch Jr. and JJ Heesch as part of the Fast Forward DWD grant.
3. Payment of the Monthly Vouchers with the total expenditures totaling \$375,293.34 and revenue totaling \$3,059,625.57.

Pending Action Items

1. Motion by Erickson/Zilisch to approve a \$16,548.33 grant from A.L.M. Charities (2019 Big Dig Community Services Projects) for the Mauston School District 2nd Grade Classes including West Side Elementary and Lyndon Station Elementary Schools. Motion carried 7/0.
2. Motion by Erickson/Zilisch to approve a \$787.12 donation from DonorsChoose.org for two different teacher projects. Motion carried 7/0.
3. Motion by Erickson/Coughlin to approve a \$2,000 Dollar General Literacy Foundation grant. Motion carried 7/0.
4. Motion by Erickson/Coughlin to accept a donation totaling \$9,000 from the Loyal Order of the Moose #1913, Women of the Moose #1993, and local businesses, who donated 260 backpacks filled with supplies. Motion carried 7/0.
5. Motion by Erickson/Coughlin to accept a donation from St. Vincent de Paul, who donated classroom supplies to all classroom teachers at West Side, Grayside and

Lyndon Station Elementary Schools at a value of approximately \$1,130. Motion carried 7/0.

6. Motion by Erickson/Coughlin to accept a donation from the West Side/Grayside/Mauston Montessori PTC, who donated \$5,100 worth of Walmart gift cards to teaching and office staff. Motion carried 7/0.
7. Motion by Erickson/Coughlin to accept a donation from St Mary's - Lyndon Parish Ladies Altar Sodality. They donated \$300 for homeroom teachers at Lyndon Station Elementary. Motion carried 7/0.
8. Superintendent Heesch acknowledged other donations to the District less than \$300. Phillips Pharmacy donated \$200 to be used for school supplies throughout the District. Peace Presbyterian Church donated \$34.80 towards "Lunch in the Park" program. Emily Sheffield donated two backpacks full of school supplies to Grayside valued at \$60. Jeff Pilato donated \$100 worth of school supplies. Festival Foods donate four Festival boxes for St. Vincent's to put the supplies in, worth \$10. Raymonda Blank donated school supplies valued at \$10 at Lyndon Station Elementary. Pat Rogge donated pencils and boxes valued at \$20 at Lyndon Station Elementary.
9. Motion by Kryka/Erickson to approve the proposed changes to Policy 7530 – Lending of District-Owned Equipment. Motion carried 7/0.
10. Motion by Hines/Zilisch to adjourn. Motion carried 7/0. Meeting adjourned at 8:30 p.m.

Recorded by:

Jennifer Hagemann, Board Secretary