

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
School District of Mauston**

**DATE:** Monday, March 19, 2018

**TIME:** 7:00 P.M.

**PLACE:** District Administrative Office  
510 Grayside Avenue, Mauston, WI 53948

**MEMBERS PRESENT:** Kryka, Holmes, Erickson, Locken, Berkos, Rogers, Buss

1. Board Chairperson Carrie Buss called the meeting to order at 7:01 p.m. A roll call of members was taken; seven members were present.
2. Mrs. Buss led those present in the Pledge of Allegiance to the American Flag.
3. Public Comments: None.

**REPORTS:**

1. **Student Club Reports.**
  - a. **FBLA** – Donna Curran reported FBLA has two members competing at State Competitions this year and there are applications out for next year's officers.
  - b. **Key Club** – Elizabeth Kolb, Anna Boppart, and Anna McClintock said Key Club has been involved in several service projects, such as helping out at the State Powerlifting Meet and Literacy Nights at Lyndon Station, Olson Middle School and Grayside. Members of Key Club wrote letters to the students at Parkland High School in Florida; Several members attended DECON, where Kolb was elected as District 15 Lieutenant Governor.
2. **Board Committee Reports** – presented by Pam Holmes (Policy and Personnel) and Lynn Erickson (Finance).
3. **Report on WASB Legal Conference** – Board members who had attended the February WASB Legal Conference in Wisconsin Dells (Carrie Buss, Lynn Erickson, and Betty Kryka) shared information from their sessions.
4. **Leadership Team Reports** - Members of the District Leadership Team reported on Instructional Leadership grants, school assessments, and the vertical Elementary/Middle School Mathematics Instructional Materials team progress.
5. **Using STAR Data to Guide Instruction** – Brian Bauer, Olson Middle School Principal, presented STAR data that teachers are using to track student progress in mathematics. He mentioned they are already seeing improvement from last year's data with the schedule change, which expanded instructional time for mathematics and English Language Arts.

6. **Superintendent's Report** – Dr. Christine Weymouth congratulated Brian Bauer, Olson Middle School Principal, for being selected as the Wisconsin Junior High Administrator of the Year 2017-2018. She informed the Board of the Mauston School Board Candidate Forum on March 21 at 6:30 p.m. at the Mauston High School. Dr. Weymouth told the Board that the CESA 5 Annual Convention of School District Board Representatives will be held at Wisconsin Rapids on May 17. She asked Board Members about their availability since it is required that a board member attend. Dr. Weymouth also updated the Board on New Board Member Orientation dates, with the most likely date being April 17. The Fun Run/Walk will be held on May 18 at the Grayside Campus. It is the first annual district wide wellness event for students grades 3-12, staff and the public. Dr. Weymouth also provided an overview of District safety protocols and current practices. She also recognized eight Mauston High School students who were named all-conference writers: Jelly Barr, Donna Curran, Erich Heath, Britnie Her, Kasi Hall, Dom Meuret, Sistina Barr, and Ilariah McAnally

**Items to be Removed from Consent Agenda – none**

## **CONSENT AGENDA**

Motion by Rogers/Holmes to approve the consent agenda. Motion carried 7/0 whereby the following items were approved:

1. Parent Transport Contract
2. New Student Activity Fund
3. Minutes of the Regular School Board Meeting, February 19, 2018
4. Payment of the Monthly Vouchers totaling \$877,816.98
5. Approval of Employment Resignations
  - a. Katreena Swenke-Howell, Olson Middle School Science Teacher
  - b. Katie Krupke, Westside Kindergarten Teacher
  - c. Michele Yates-Wickus, Director of Student Services and Lyndon Station Elementary Principal
  - d. Michelle Skala, Mauston High School Physical Education Teacher
6. Mauston/NEOLA Policies – Second Reading to Become Effective August 1, 2018
  - a. Policy 3111 - Creating a Position
  - b. Policy 3112 - Board-Staff Communication
  - c. Policy 3120 - Employment of Professional Staff
  - d. Policy 3120.01 - Job Descriptions
  - e. Policy 3120.04 - Employment of Substitutes
  - f. Policy 3120.06 - Selecting Student Teachers/Administrative Interns
  - g. Policy 3120.07 - Employment of Casual/Consultant Personnel
  - h. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra Curricular Activities
  - i. Policy 3121 - Criminal History Record Check
  - j. Policy 3122 - Nondiscrimination and Equal Employment Opportunity
  - k. Policy 3122.01 - Drug-Free Workplace
  - l. Policy 3122.02 - Nondiscrimination Based on Genetic Information of the Employee

- m. Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment
  - n. Policy 3124 - Employment Contract
  - o. Policy 3125 - Wisconsin Quality Educator Initiative
  - p. Policy 3130 - Assignment and Transfer of Staff
  - q. Policy 3131 - Reduction in Staff
  - r. Policy 3139 - Staff Discipline
  - s. Policy 3140 - Termination, Non-Renewal, and Resignation
  - t. Policy 3143 - Non-Renewal of Administrative Contracts
  - u. Policy 3160 - Physical Examination
  - v. Policy 3161 - Unrequested Leaves of Absence/Fitness for Duty
  - w. Policy 3170 - Substance Abuse
  - x. Policy 3210 - Staff Ethics
  - y. Policy 3211 - Whistleblower Protection
  - z. Policy 3213 - Student Supervision and Welfare
  - aa. Policy 3214 - Staff Gifts
  - bb. Policy 3215 - Use of Tobacco by Professional Staff
  - cc. Policy 3216 - Staff Dress and Grooming
  - dd. Policy 3217 – Weapons
7. Mauston/NEOLA Polices – First Reading
- a. Series 0000 Bylaws
    - i. Policy 0100 – Definitions
    - ii. Policy 0111 – Name
    - iii. Policy 0112 – Purpose
    - iv. Policy 0113 – Boundaries
    - v. Policy 0114 – Classification
    - vi. Policy 0115 – Address
    - vii. Policy 0121 – Authority
    - viii. Policy 0122 – Board Powers
    - ix. Policy 0131.1 – Bylaws and Policies
    - x. Policy 0132.1 – Selection of Superintendent
    - xi. Policy 0132.2 – Administrative Guidelines
    - xii. Policy 0133 – Judicial
    - xiii. Policy 0141 – Number
    - xiv. Policy 0142.1 – Electoral Process
    - xv. Policy 0142.2 – Qualifications
    - xvi. Policy 0142.3 – Term
    - xvii. Policy 0142.4 – Oath
    - xviii. Policy 0142.5 – Vacancies
    - xix. Policy 0142.6 – Recall
    - xx. Policy 0142.7 – Orientation
    - xxi. Policy 0143 – Authority
    - xxii. Policy 0143.1 – Public Expression of Board Members
    - xxiii. Policy 0144.1 – Compensation
    - xxiv. Policy 0144.2 – Board Member Ethics
    - xxv. Policy 0144.3 – Conflict of Interest
    - xxvi. Policy 0144.4 – Indemnification

- xxvii. Policy 0145 – Sexual and Other Forms of Harassment
- xxviii. Policy 0151 – Annual School District Meeting
- xxix. Policy 0151.1 – Annual Board Reorganizational Meeting
- xxx. Policy 0151.2 – Required Student Academic Standards Agenda Item
- xxxi. Policy 0155 – Committees
- xxxii. Policy 0161 – Parliamentary Authority
- xxxiii. Policy 0162 – Quorum
- xxxiv. Policy 0163 – Presiding Officer
- xxxv. Policy 0164.1 – Regular Meetings
- xxxvi. Policy 0164.2 – Special Meetings
- xxxvii. Policy 0165.1 – Notice – Regular Meetings
- xxxviii. Policy 0165.2 – Change of Regular Meetings
- xxxix. Policy 0165.3 – Notice of Special Meetings
  - xl. Policy 0166 – Agendas
  - xli. Policy 0166.1 – Consent Agenda
  - xl. Policy 0167.1 – Voting
  - xliii. Policy 0167.2 – Closed Session
  - xliv. Policy 0167.3 – Public Participation at Board Meetings
  - xlv. Policy 0167.5 – Use of Electronic Mail
  - xlvi. Policy 0167.6 – E-mail – Public Records
  - xlvii. Policy 0168.1 – Open Meeting
  - xlviii. Policy 0171.1 – President
  - xlix. Policy 0171.2 – Vice President
    - I. Policy 0171.3 – Clerk
    - li. Policy 0171.4 – Treasurer
    - lii. Policy 0172 – Legal Counsel
    - liii. Policy 0173 – Independent Auditor
    - liv. Policy 0174.1 – Annual Report
    - lv. Policy 0174.2 – School Performance Report
    - lvi. Policy 0174.3 – Other Reports
    - lvii. Policy 0175 – Association Memberships
    - lviii. Policy 0175.1 – School Board Conferences, Conventions, and Workshops

### **Pending Action Items**

1. Motion by Holmes/Kryka to approve the limited-term contract of Denise Larson as the Secondary Reading Teacher. Her assignment will be working with grades 6-9. Motion carried 7/0.
2. Motion by Erickson/Berkos to approve the donation from donorschoose.org in the amount of \$553.00. Motion carried 7/0.
3. Motion by Erickson/Berkos to approve the donation from Lyndon Station PTC in the amount of \$327.65. Motion carried 7/0.

4. Motion by Erickson/Berkos to approve the bi-weekly grant from the Kids in Need Foundation in the amount of \$425.43. Motion carried 7/0.
5. Motion by Erickson/Berkos to approve the Careers Awareness Grant from the Wisconsin Association of Certified Public Accountants in the amount of \$1,007. Motion carried 7/0.
6. Motion by Erickson/Berkos to approve a grant from WEA Trust in the amount of \$3,000. Motion carried 7/0.
7. Motion by Erickson/Berkos to approve the donation of 250 free scoops of frozen custard coupons from Culver's of Mauston totaling \$572.50. Motion carried 7/0.
8. Dr. Weymouth noted an additional donation to the District from the North Central Paving, who donated socks, shoes, and miscellaneous items totaling \$200.
9. Motion by Kryka/Berkos to accept the proposed CESA #5 Contract for the 2018-2019 school year. Motion carried 7/0.
10. Motion by Erickson/Berkos to adjourn to Executive/Closed Session in compliance with WI Statute 19.85 (1) (c) for Administrator Contracts. A roll call vote was taken and the motion carried 7/0. The meeting adjourned to closed session at 8:28 p.m.

Recorded by  
Jennifer Hagemann, Recording Secretary