

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING**  
**School District of Mauston**

**DATE:** Monday, April 16, 2018

**TIME:** 7:00 P.M.

**PLACE:** Mauston School District Board Room  
510 Grayside Avenue, Mauston, WI 53948

**MEMBERS PRESENT:** Kryka, Erickson, Locken, Berkos, Rogers, Buss

**ABSENT:** Holmes

1. Board President Carrie Buss called the meeting to order at 7:00 p.m. A roll call of members was taken; six members were present, one was absent.
2. Mrs. Buss led those present in the Pledge of Allegiance to the American Flag.
3. Public Comments: None.

**REPORTS:**

**1. Student Club Reports.**

- a. **FBLA** – Donna Curran, Gavin Gray, Kelsey Georgeson, Kevin Kustief, and Gracelyn Footit reported that on April 9 two members, Gavin Gray and Kelsey Georgeson, competed at the State Leadership Conference in LaCrosse. Upcoming events for FBLA: Members will be voting for next year’s officers, and the group is working on a FBLA promotional video for recruitment.
  - b. **FFA** – Gracelyn Footit and Alana Voss reported that FFA had been prepping its chapter applications, annual banquet, and working on its LTEs and CDEs. The Parliamentary Procedure team and several members advanced to Sectionals. FFA member Olivia Lulich took first in her event and will advance to state. The organization is preparing for its May events and working on applications for State Convention.
  - c. **Key Club** – Elizabeth Kolb, Anna Boppart, and Anna McClintock reported that Key Club will be working with FFA to pick up trash on the side of the highway, and will be assisting with the upcoming Sharing Supper. The club is currently planning on selling plants to place in classrooms to improve air quality and to promote responsibility for taking care of the plants.
2. **Board Committee Reports** – Presented by RJ Rogers and Betty Kryka (Policy and Personnel) Lynn Erickson (Finance), and Troy Locken (Property and Transportation).
  3. **Leadership Team Reports** – Olson Middle School Students, Conner Hartje, Allison Lavold, Ally Fenner, Brody McClusky, Samuel Rattunde, and Jada Zilisch, presented what they saw and learned at the Engineering Expo at the UW-Madison Campus in early April.

Mauston High School Spanish Students Elizabeth Kolb, Kelsey Georgeson, and Lexi Bruce, presented on their time at the Concordia Language Immersion Camp in Bemidji, Minnesota. The camp was from March 22-25. A total of 11 MHS students attended.

4. **Breakfast in the Classroom** – Grayside Elementary Principal Bobbi Steele updated the Board on how the Breakfast in the Classroom is working at Grayside. She gave an overview on the strengths and weaknesses of the program. The staff has seen a decrease in tardiness and visits to the nurse's office this year and an increase in social interaction and students' willingness to learn. The District will review the possibility of expanding the program at the other two elementary schools.
5. **Superintendent's Report** – Superintendent Weymouth congratulated the Lyndon Station Elementary School for being awarded the Title One School of Recognition "Beating the Odds" Award for 2017-2018 academic year by the Department of Public Instruction. The Board then set a date for the Board Reorganizational Meeting for Monday, April 30, at 6:30PM.

**Items to be Removed from Consent Agenda** – Board Member Erickson requested that Mauston/NEOLA Policies - Second Reading to Become Effective August 1, 2018 be removed from the Consent Agenda. The Board discussed various features in the process involved with administration and the Board Committee for drafting and reviewing policy. Motion by Kryka/Berkos to approve the following policies. Motion carried 6/0.

Mauston/NEOLA Policies – Second Reading to Become Effective August 1, 2018

- a. 0000 Series – Bylaws
  1. Policy 0100 – Definitions
  2. Policy 0111 – Name
  3. Policy 0112 - Purpose
  4. Policy 0113 – Boundaries
  5. Policy 0114 – Classification
  6. Policy 0115 – Address
  7. Policy 0121 – Authority
  8. Policy 0122 - Board Powers
  9. Policy 0131.1 - Bylaws and Policies
  10. Policy 0132.1 - Selection of Superintendent
  11. Policy 0132.2 - Administrative Guidelines
  12. Policy 0133 – Judicial
  13. Policy 0141 – Number
  14. Policy 0142.1 - Electoral Process
  15. Policy 0142.2 – Qualifications
  16. Policy 0142.3 – Term
  17. Policy 0142.4 – Oath
  18. Policy 0142.5 – Vacancies
  19. Policy 0142.6 – Recall
  20. Policy 0142.7 – Orientation
  21. Policy 0143 – Authority
  22. Policy 0143.1 - Public Expression of Board Members

23. Policy 0144.1 – Compensation
24. Policy 0144.2 - Board Member Ethics
25. Policy 0144.3 - Conflict of Interest
26. Policy 0144.4 – Indemnification
27. Policy 0145 - Sexual and Other Forms of Harassment
28. Policy 0151 - Annual School District Meeting
29. Policy 0151.1 - Annual Board Reorganization Meeting
30. Policy 0151.2 - Required Student Academic Standards Agenda Item
31. Policy 0155 - Committees
32. Policy 0161 - Parliamentary Authority
33. Policy 0162 – Quorum
34. Policy 0163 - Presiding Officer
35. Policy 0164.1 - Regular Meetings
36. Policy 0164.2 - Special Meetings
37. Policy 0165.1 - Notice - Regular Meetings
38. Policy 0165.2 - Change of Regular Meetings
39. Policy 0165.3 - Notice of Special Meetings
40. Policy 0166 – Agenda
41. Policy 0166.1 - Consent Agenda
42. Policy 0167.1 – Voting
43. Policy 0167.2 - Closed Session
44. Policy 0167.3 - Public Participation at Board Meetings
45. Policy 0167.5 - Use of Electronic Mail
46. Policy 0167.6 - Email - Public Records
47. Policy 0168.1 - Open Meeting
48. Policy 0171.1 – President
49. Policy 0171.2 - Vice-President
50. Policy 0171.3 – Clerk
51. Policy 0171.4 – Treasurer
52. Policy 0172 - Legal Counsel
53. Policy 0173 - Independent Auditor
54. Policy 0174.1 - Annual Report
55. Policy 174.2 - School Performance Report
56. Policy 0174.3 - Other Reports
57. Policy 0175 - Association Memberships
58. Policy 0175.1 - School Board Conferences, Conventions, Workshops

## **CONSENT AGENDA**

Motion by Berkos/Kryka to approve the consent agenda as amended. Motion carried 6/0 whereby the following items were approved:

1. Minutes of the Regular School Board Meeting, Monday, March 19, 2018
2. Payment of the Monthly Vouchers totaling \$3,593,840.01
3. Parent Transport Contract
4. Approval of Employment Resignations
  - a. Kasey Crowder, Mauston High School English Teacher

5. Mauston/NEOLA Policies – First Reading

a. Series 3000 Professional Staff

1. Policy 3121 - Criminal History Record Check
2. Policy 3132 – Vacancies
3. Policy 3220 - Staff Evaluation and Educator Effectiveness
4. Policy 3230 - Conflict of Interest
5. Policy 3231 - Outside Activity of Staff
6. Policy 3242 - Professional Growth Requirements
7. Policy 3243 - Administratively Called Meetings
8. Policy 3281 - Personal Property of Staff Members
9. Policy 3310 - Employee Expression in Noninstructional Settings
10. Policy 3340 - Grievance Procedure
11. Policy 3340.01 - Impartial Hearing Officer Selection
12. Policy 3362 - Employee Anti-Harassment
13. Policy 3362.01 - Threatening Behavior Toward Staff Members
14. Policy 3419 - Group Health Plans
15. Policy 3419.01 - Privacy Protections of Self-Funded Group Health Plans
16. Policy 3419.02 - Privacy Protections of Fully Insured Group Health Plans
17. Policy 3419.03 - Patient Protection and Affordable Care Act
18. Policy 3425 – Benefits
19. Policy 3430.01 - Family Medical Leave of Absence ("FMLA")
20. Policy 3431 - Employee Leaves
21. Policy 3432 - Employee Sick Leave
22. Policy 3440 - Job-Related Expenses
23. Policy 3531 - Unauthorized Work Stoppage

b. Series 4000 Support Staff

1. Policy 4111 - Creating a Position
2. Policy 4112 - Board-Staff Communications
3. Policy 4120 - Employment of Support Staff
4. Policy 4120.01 - Job Descriptions
5. Policy 4120.04 - Employment of Substitutes
6. Policy 4121 - Criminal History Record Check
7. Policy 4122 - Nondiscrimination and Equal Employment Opportunity
8. Policy 4122.01 - Drug-Free Workplace
9. Policy 4122.02 - Nondiscrimination Based on Genetic Information of the Employee
10. Policy 4123 - Section 405/ADA Prohibition Against Disability Discrimination in Employment
11. Policy 4124 - Letter of Reasonable Assurance
12. Policy 4130 - Assignment and Transfer of Staff
13. Policy 4131 - Reduction in Staff
14. Policy 4132 – Vacancies
15. Policy 4139 - Staff Discipline
16. Policy 4140 - Termination and Resignation
17. Policy 4160 - Physical Examination
18. Policy 4161 - Unrequested Leaves of Absences/Fitness for Duty

19. Policy 4162 - Controlled Substance and Alcohol Policy for Employees that Transport Students
20. Policy 4170 - Substance Abuse
21. Policy 4210 - Support Staff Ethics
22. Policy 4211 - Whistleblower Protection
23. Policy 4213 - Student Supervision and Welfare
24. Policy 4214 - Staff Gifts
25. Policy 4215 - Use of Tobacco by Support Staff
26. Policy 4216 - Support Staff Dress and Grooming
27. Policy 4217 – Weapons
28. Policy 4220 - Evaluation of Support Staff
29. Policy 4230 - Conflict of Interest
30. Policy 4231 - Outside Activities of Support Staff
31. Policy 4281 - Personal Property of Staff Members
32. Policy 4310 - Employee Expression in Noninstructional Settings
33. Policy 4340 - Grievance Procedure
34. Policy 4340.01 - Impartial Hearing Officer Selection
35. Policy 4362 - Employee Anti-Harassment
36. Policy 4362.01 - Threatening Behavior Toward Staff Members
37. Policy 4419 - Group Health Plans
38. Policy 4419.01 - Privacy Protections of Self-Funded Group Health Plans
39. Policy 4419.02 - Privacy Protections of Fully Insured Group Health Plans
40. Policy 4419.03 - Patient Protection and Affordable Care Act
41. Policy 4425 – Benefits
42. Policy 4430.01 - Family & Medical Leave of Absence ("FMLA")
43. Policy 4430.05 - Nursing Mothers
44. Policy 4431 - Employee Leaves
45. Policy 4432 - Employee Sick Leave
46. Policy 4440 - Job-Related Expenses
47. Policy 4531 - Unauthorized Work Stoppage

### **Pending Action Items**

1. Motion by Erickson/Berkos to approve the donation from donorschoose.org in the amount of \$1,251.51. Motion carried 6/0.
2. Motion by Erickson/Berkos to approve the grant from the Kids in Need Foundation in the amount of \$388.18. Motion carried 6/0.
3. Motion by Erickson/Berkos to approve the donation from donorschoose.org in the amount of \$1,847.57. Motion carried 6/0.
4. Dr. Weymouth noted additional donations to the District from: TRICOR Onalaska, who donated one classroom bookshelf for Karen Hable's classroom; Half Price Books in Madison, who donated 100 young adult fiction books for Karen Hable's classroom; Carla Parrish, who donated clothes and toiletries for the Homeless Pantry; Jeff and Molly Scully from Lyndon BP, who donated hot chocolate and cookies, Calvin Craker from Lyndon

Hardwoods, who donated firewood for the campfire, Lyndon Station Fire Department, who provided tours for the students, Mauston EMS, who explained the purpose of the equipment on the EMS truck, Wisconsin Dells DNR, who provided handouts, and Lake Delton Fire, who brought its mini fire engine and described how it was used at the Lyndon Station Elementary Field Trip and campfire safety experience.

5. Motion by Rogers/Kryka to accept the employment recommendation of Steven McGlynn for the Olson Middle School Science Teacher position. Motion carried 6/0.
6. Motion by Erickson/Berkos to approve the recommendation of the District Health Insurance Committee and the Finance Committee to approve design changes to the District's WEA health plan of a \$50 specialty network office visit and \$100 non-network office visit; \$75 urgent care charge; and the value choice drug plan of a \$0/\$5/\$20/\$40 co-pay, with a 6% increase for the 2018-2019 school year, effective July 1, 2018. After some discussion, the motion carried 6/0.
7. Motion by Erickson/Berkos to approve the recommendation of the District Health Insurance Committee and the Finance Committee to approve a design change to the District's Delta Dental dental plan of 60% coverage for crowns, with a 3.4% increase for the 2018-2019 school year, effective July 1, 2018. After some discussion, the motion carried 6/0.
8. Motion by Rogers/Kryka to approve the Ready Math Series K-5. After a discussion, the motion carried 6/0.
9. President Carrie Buss thanked her family, former Board President Rick Gruen, the administration, and fellow board members for the opportunity to serve on the board and urged the District to keep moving forward in education. She was presented a plaque in appreciation for her service as a member of the Board of Education (2004-2018). Mrs. Buss was also given a Certificate of Appreciation from the Wisconsin Association of School Boards. Board Members also recognized Pam Holmes for her service on the Board (2014-2018). She will also receive a plaque and a Certificate of Appreciation from the Wisconsin Association of School Boards.
10. Motion by Kryka/Berkos to adjourn to Executive/Closed Session in compliance with WI Statute 19.85 (1) (c) Review employment contract for Lyndon Station Elementary Principal/Director of Student Services. A roll call vote was taken and the motion carried 6/0. The meeting adjourned to closed session at 9:01 p.m.
11. The Board reconvened in Open Session. Motion by Kryka/Erickson to approve the contracts as presented. Motion carried 6/0. Motion made and carried to adjourn at 9:20 p.m.

Recorded by  
Jennifer Hagemann, Recording Secretary