

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING**  
**School District of Mauston**

**DATE:** Monday, April 16 , 2012  
**TIME:** 7:00 P.M.  
**PLACE:** District Administrative Office  
510 Grayside Avenue, Mauston WI 53948

**MEMBERS PRESENT:** Cauley, Buss, Rogers, McIntire, Fox, Zilisch

**MEMBERS ABSENT:** Kryka

1. Board President Jim Cauley called the meeting to order at 7:00 p.m. Roll call was taken; six members were present. (Kryka/absent).
2. The board president called for public comments. Mrs. Marianne Cherny, grade one teacher at West Side Elementary School expressed her appreciation to the staff members who organized and presented the 2012 Tech Camp.

**REPORTS:**

3. **Showcase Report:** Lynette Livingston and Ron Rasmussen presented a showcase report regarding the benefits derived from the STEM education grant for the students of our school district. The 2011-12 school year marks the final year of the three-year grant which has focused on integrating science, technology, engineering and mathematics into academics at all student levels. Mauston has implemented the Foss Science Kits K-5, and students are enjoying the benefits of many new “hands on” science learning experiences. Mr. Rasmussen gave a brief description of the online “STEM 101” program to the board. Several districts are considering utilizing this system for STEM education in their schools.
4. **Student Reports:** Ian McIntire reported for the Mauston High School Key Club. Activities include assisting at the elementary book fairs, autism walk, and providing child care for PTC meetings. Kaydi Walsh and Shaun Laursen reported on MHS FFA activities. One of the Career Development Event groups will advance to state-level competition. The annual parent and member appreciation banquet will be held on April 26<sup>th</sup>.
5. **Administrative Reports and Commendations:** District Library-Media Director Susan Queiser received a Certificate of Commendation from the building administrators and Lynette Livingston for her initiatives this year for the district’s library programs. Ms. Queiser thanked the assistants in all the buildings who “make it happen” for the students. Mr. Rasmussen commended Mauston High School science teacher Luke Heath for his work on the “Academic Alliance” program in collaboration with UW-Richland. The principals and district administrators gave building and department updates for the month of April.
6. **Presentation of Baird Forecast Model:** Business Manager Julie Lankey-Smallwood gave a brief presentation on the Baird financial forecast for the school district. The forecast provides valuable financial planning information to school boards using a variety of factors such as enrollment, projected revenues, and equalized valuation growth (Ref. Exhibit #1/Dist. File).
7. **Superintendent’s Report:** Dr. Smolek reminded the board about the upcoming special board organizational meeting on Monday, April 23<sup>rd</sup> at 7:15 p.m. He noted several changes in WI Statute, recently enacted by the legislature, that affect school districts in the state, including such topics as seclusion and restraint, technology education, and liability limits for facility use.
8. **Consent Agenda:**
  - a. Motion by Buss/McIntire to approve the Consent Agenda. Motion carried 6/0, whereby the following items were approved (Ref. District File):
  - b. Approval of Minutes:
    - i. Monday, March 19, 2012 – Regular School Board Meeting

- c. Approval of three Youth Options contracts, as submitted; and
  - d. Approve Payment of Monthly Vouchers in the amount of \$1,581,048.20.
9. Board Clerk RJ Rogers administered the Official Oath of Office to re-elected board members Jim Cauley and Neal McIntire.
  10. There were no resignations or retirements received or presented for board consideration.
  11. The board conducted the first reading of selected policies related to student health and nursing services, including:
    - a. 453 – Student Health Services
    - b. 453R – Student Health Services (Rule)
    - c. 453.2 – Student Immunizations
    - d. 453.31 – Head Lice Policy
    - e. 453.31R – Head Lice Guidelines (Rule)
    - f. 453.4 – Administering Medications to Students

The board also reviewed the drafted/revised job description for the school district nurse. The Policy and Personnel Committee will meet again early in May to continue its review of health-related policies.

12. Summer School Director Diane Winker presented the Summer School Course list for the 2012 Mauston Summer School. Motion by Buss/Zilisch to approve the course list, as presented (Exhibit #2/District File). The motion carried 6/0; and the board expressed appreciation to Mrs. Winker for her work in preparing summer school class offerings for our students.
13. Motion by Buss/Zilisch to approve the request from Mrs. Leah Luke, MHS Spanish teacher, for permission to plan and participate a trip for Spanish students to Puerto Rico in June of 2013. Mauston students will travel with students and advisors from the Necedah Area School District. Following discussion, the motion carried 6/0.
14. Motion by Buss/Cauley to eliminate a .9 FTE band/general music position (MHS and OMS) at the end of the current school year, due to budgetary constraints. Following discussion, a roll call vote was taken, and the motion carried 5/1. (Approved: McIntire, Fox, Zilisch, Buss, Cauley; Opposed: Rogers).
15. Motion by Buss/Fox to reduce a Spanish teacher position at Mauston High School from 1.0 FTE to .75 FTE, for the 2012-13 school year, due to budgetary constraints. Following discussion, motion carried 5/1. (Approved: McIntire, Fox, Zilisch, Buss, Cauley; Opposed: Rogers).
16. Motion by Fox/Zilisch to adjourn to Executive/Closed Session pursuant to WI Stats 19.85(1)(c) to review and consider teacher evaluation data, and to discuss the superintendent's goals for 2012-2013. A roll call vote was taken, and the motion carried 6/0.
17. The meeting adjourned to closed session at 8:49 p.m.
18. The meeting reconvened in open session at 9:37 p.m. The board president reported on action taken in closed session regarding the board's decision to issue a preliminary notice of the board's intent to consider the non-renewal of a staff contract.
19. Motion by Fox/McIntire to adjourn at 9:39 p.m. Motion carried 6/0 and the meeting adjourned.

**MINUTES OF THE SPECIAL SCHOOL BOARD MEETING**  
**School District of Mauston**

**DATE:** Monday, April 23, 2012  
**TIME:** 7:15 P.M.  
**PLACE:** District Administrative Office  
510 Grayside Avenue, Mauston WI 53948

**MEMBERS PRESENT:** Cauley, Buss, Rogers, McIntire, Kryka, Fox, Zilisch  
**MEMBERS ABSENT:**

Board President Jim Cauley called the meeting to order at 7:15 p.m. Roll call was taken; all members were present.

1. **Election of the Board President:** Dr. Smolek opened the floor for nominations for Board President. Jim Cauley was nominated to serve as Board President by Neal McIntire. Motion by Buss/Rogers to close nominations, and elect Jim Cauley to serve as Board President for the 2012-2013 school year. Motion carried 7/0.
2. **Election of the Board Vice-President:** Jim Cauley opened the floor for nominations for the office of Board Vice-President. Carrie Buss was nominated by Brian Fox to serve as Vice-President of the Board for the 2012-2013 school year. Motion by Rogers/McIntire to close nominations and elect Carrie Buss to serve as Vice President of the Board of Education for the 2012-2013 school year. Motion carried 7/0.
3. **Election of the Board Clerk:** RJ Rogers was nominated to serve as Board Clerk by Brian Fox. Motion by Buss/McIntire to close nominations and elect RJ Rogers to serve as Board Clerk for the 2012-2013 school year. Motion carried 7/0.
4. **Election of the Board Treasurer:** Neal McIntire was nominated to serve as Board Treasurer by Brian Fox. Motion by Buss/Rogers to close nominations and elect Neal McIntire to serve as Board Treasurer for the 2012-2013 school year. Motion carried 7/0.
5. The board discussed the appointment of a member to serve as official delegate to the 2013 Wisconsin (WASB) Education Convention. By consensus, Carrie Buss was appointed to serve as board delegate to the convention in 2013.
6. By consensus, RJ Rogers was appointed to serve as the board's delegate to the CESA #5 Annual Convention on May 17, 2012 in Portage, WI.
7. Carrie Buss volunteered and by consensus, was appointed to serve as the board's representative on the Curriculum Coordinating Council.
8. Motion by Kryka/Buss to designate the *Juneau County Star-Times* newspaper as the official newspaper of the district, (for the purpose of publishing legal notices and board minutes). Motion carried 7/0.
9. Motion by Buss/Fox to name the Bank of Mauston as the official depository for school district funds. Motion carried 7/0.
10. Motion by Buss/Kryka to designate the law firm of Curran, Hollenbeck and Orton to serve as the primary legal counsel for the school district of Mauston. Following discussion, the motion carried 7/0.
11. Motion by McIntire/Buss to approve the administrative recommendation regarding the modification of the teacher salary schedule for the 2012-2013 school year, which will result in a change in step/placement for 26 staff members (Ref. Exhibit #1/District File). Following discussion, the motion carried, 7/0.

12. Motion by Buss/McIntire to adjourn the meeting at 7:40 p.m. Motion carried 7/0.

**MINUTES OF THE SPECIAL SCHOOL BOARD MEETING  
School District of Mauston**

**DATE:** Tuesday, May 8, 2012

**TIME:** 7:15 P.M.

**PLACE:** District Administrative Office  
510 Grayside Avenue, Mauston WI 53948

**MEMBERS PRESENT:** Cauley, Buss, Rogers, McIntire, Kryka, Fox, Zilisch

**MEMBERS ABSENT:** None

1. Board President Jim Cauley called the meeting to order at 7:15 p.m. Roll call was taken; all members were present.
2. Motion by Zilisch/McIntire to adjourn to executive/closed session in compliance with State Statute (19.85(1)(c) for "Considering employment, promotion, compensation or performance data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and 19.85 (1)(f) "Considering financial, medical, social or personal histories or disciplinary data of specific persons...". (Review and consideration of staff evaluation information; and review request for reconsideration of a student expulsion).
3. A roll call vote was taken, and the meeting adjourned to closed session at 7:17 p.m.
4. The meeting reconvened in open session at 7:40 p.m.
5. Mr. Cauley stated that the board had taken action in closed session regarding the non-renewal of an individual teaching staff contract.
6. Motion by Buss/Fox to adjourn at 7:41 p.m. Motion carried 7/0 and the meeting adjourned.

Recorded by:  
Melodye Jones, Recording Secretary; and  
RJ Rogers, Clerk