

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
Mauston Board of Education**

DATE: Monday, August 15, 2011
TIME: 7:00 P.M.
PLACE: District Administrative Office
510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Buss, Rogers, Kryka, McIntire, Fox, Zilisch
MEMBERS ABSENT: None

1. Board President Jim Cauley called the meeting to order at 7:00 p.m. Roll call of members was taken. Six members were present.
2. Motion by Buss/Fox to approve the Minutes of the July 18, 2011 Regular School Board Meeting. Motion carried 6/0.
3. Motion by Buss/McIntire to approve the Minutes of the July 25, 2011 Special School Board Meeting. Motion carried 6/0.
4. Motion by McIntire/Fox to approve the minutes of the August 2, 2011 Special School Board Meeting. Motion carried 5/0 with one abstention (Buss/absent).

REPORTS:

5. Board Finance Committee: Mr. McIntire reported that the district will be accepting bids for liability insurance. Preliminary reports indicate that the annual audit went smoothly.
6. Board Property & Transportation Committee: Mrs. Buss reported that the committee met on August 3, 2011 to discuss revised bus stops for Lyndon Station (in-town) students, and other transportation issues.
7. Mr. Zilisch joined the meeting at 7:10 p.m.
8. Superintendent Steve Smolek introduced WEA Trust Representative Suzie Kaiser who addressed the board concerning a possible transition to a high deductible/health reimbursement group plan. (Ref. Exhibit #1/District File).
9. Dr. Smolek reported on activities for the start of the school year, including district-wide registration, new teacher orientation, and staff inservice plans. He also invited the public to attend the Annual School District Meeting on Monday, August 22, 2011, and reminded parents that the first day of school for students is Thursday, September 1.

PENDING ACTION:

10. There were no resignations for board action.
11. Motion by Rogers/Kryka to approve the contract for Susan Queiser to be hired as district library-media services director. Following discussion, the motion carried 7/0.
12. Motion by Rogers/Buss to approve hiring Ryan Bjelland as head boys' soccer coach for Mauston High School. Following discussion, the motion carried 7/0.
13. Motion by Rogers/Zilisch to waive the third reading of Board Policy 731.2 – Use of Electronic Surveillance in Public Areas of School Buildings, and to approve the policy as presented. Following discussion, the motion carried 7/0. (Ref. Exhibit #2/District File).
14. Motion by Rogers/Buss to approve the modification to Board Policy 665 – General Fund Balance, as suggested by district auditors. In discussion, it was clarified that the

modification clarifies the duties of the district business manager with regard to assigning fund balance monies. Motion carried 7/0. (Exhibit #3/District File).

15. The board members discussed the use of electronic devices to view board documents. By consensus, the board agreed to continue with paperless board packets.
16. Motion by Rogers/Kryka to approve the proposed Elementary Progress Scale (Grades K-5) [Ref. Policy Exhibit 345.2E -- Elementary Progress Scale (Exhibit)], as presented. Following discussion, the motion carried 7/0. (Ref. Exhibit #4/District File).
17. Dr. Smolek reviewed updates to the proposed School District of Mauston Employee Handbook (Ref. Exhibit #5/District File). Motion by Buss/Fox to approve the handbook as presented. The handbook will be available to staff on the district's staff email site (First Class), as well as on the district website. Some paper copies will be prepared and placed in each school building. Following discussion, the motion carried 7/0.
18. Motion by McIntire/Fox to approve the Budget Process Timeline (2011-2012) as presented (Ref. Exhibit #6/District File). Following discussion, the motion carried 7/0.
19. Motion by McIntire/Fox to approve the payment of district vouchers totaling \$815,290.95. Motion carried 7/0.
20. Motion by Buss/Kryka to adjourn at 8:15 p.m. Motion carried 7/0, and the meeting was adjourned.

MINUTES OF THE REGULAR SCHOOL BOARD MEETING School District of Mauston

DATE: Monday, September 19, 2011
TIME: 7:00 P.M.
PLACE: District Administrative Office
510 Grayside Avenue, Mauston WI 53948

MEMBERS PRESENT: Cauley, Buss, Rogers, McIntire, Kryka, Fox
MEMBERS ABSENT: Zilisch

1. Board President Jim Cauley called the meeting to order at 7:00 p.m. Roll call was taken; six members were present. (Zilisch/absent).
2. Motion by Fox/Buss to approve the minutes of the August 15, 2011 Regular School Board Meeting. Motion carried 6/0.

Reports:

3. Brock Huebner and Melissa Falagian reported for the **Mauston High School Key Club**. Activities include an upcoming fall rally at Chula Vista. Membership numbers are good this year, with 50 students attending the first meeting.
4. Kadi Walsh and Mitchell Giebel reported on upcoming **FFA** activities including the annual FFA Fun Night at Red Ridge Ranch and the National FFA Convention in Indianapolis.
5. **Showcase Report:** Lynette Livingston introduced Mauston staff members who are participating in the STEM grant initiative. Jennifer LaChappelle, Bill Hamilton, Sandy Stevens and Rhonda Elftmann reported on their professional development experiences at the summer STEM Academy. They highlighted projects they developed with curriculum that increases content knowledge and improvement in student learning in the areas of science, technology, engineering and mathematics.
6. **Board Committee Reports:** The Policy and Personnel Committee and the Finance Committee had no additional items to report, other than what will be addressed in pending

action. The Property and Transportation Committee has posted a meeting for Tuesday, September 20, at 8:15 a.m. to discuss the Jevco contract.

7. **Administrative Reports:** The administrators presented building and department updates. Dr. Smolek summarized information from the WASDA Fall Superintendents Conference. (Ref. Exhibit #1/District File).

Pending Action:

8. Motion by Rogers/Buss to approve hiring Mary Friend as District Pool Director. Following discussion, the motion carried 6/0.
9. The board conducted a first reading of the following policies/rules:
 - a. Policy 527.1 – Employee Grievances
 - b. Rule 527.1R(1) – Employee Grievance Procedures (Rule)
 - c. Rule 527.1R (2) – Impartial Hearing Officer Selection Procedures (Rule)
10. Motion by Fox/Buss to approve the proposed board meeting schedule for the 2011-2012 school year. The board discussed the possibility of holding some regular meetings in other locations in the district. The October board meeting will be held at the iLEAD Academy. The board also discussed a board/administration retreat (tentatively set for Saturday morning, November 5, 2011). Following further discussion, the motion carried 6/0 and the schedule was approved. (Ref. Exhibit #2/District File).
11. Motion by McIntire/Fox to approve Westland Insurance as the school district's liability insurance carrier. The cost of the three-year contract will be \$89,484 per year. The Finance Committee reviewed all bids submitted. The only major change to the policy is that the liability maximum will be increased from \$2 million to \$5 million dollars. Following discussion, the motion carried 6/0.
12. Motion by McIntire/Fox to accept the gift from St. Vincent DePaul Society for \$1,000, which will be donated to the school district's needy family fund. The board members expressed appreciation to St. Vincent DePaul for this generous donation. Following discussion, the motion carried 6/0.
13. Motion by McIntire/Fox to accept the gift from Gray Electric for electrical supplies valued at \$830.00, which will be donated to the Mauston High School technology education department. The board members expressed appreciation to Gray Electric for this generous donation. Following discussion, the motion carried 6/0.
14. Motion by McIntire/Fox to approve the payment of district vouchers in the amount of \$2,369,919.53. Motion carried 6/0.
15. Motion by Rogers/McIntire to adjourn at 8:24 p.m. Motion carried 6/0.

Recorded by: Melodye Jones, School Board Recording Secretary